

VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

BOARD OF RETIREMENT

DISABILITY MEETING

July 1, 2013

MINUTES

DIRECTORS
PRESENT: William W. Wilson, Chair, Public Member
Tracy Towner, Vice Chair, Safety Employee Member
Steven Hintz, Treasurer-Tax Collector
Deanna McCormick, General Employee Member
Arthur E. Goulet, Retiree Member
Chris Johnston, Alternate Safety Employee Member
Will Hoag, Alternate Retiree Member

DIRECTORS
ABSENT: Peter C. Foy, Public Member
Tom Johnston, General Employee Member
Mike Sedell, Public Member

STAFF
PRESENT: Donald C. Kendig, Retirement Administrator
Henry Solis, Chief Financial Officer
Lori Nemiroff, Assistant County Counsel
Glenda Jackson, Program Assistant
Angie Tolentino, Retirement Benefits Specialist
Julie Stallings, Operations Manager

PLACE: Ventura County Employees' Retirement Association
Second Floor Boardroom
1190 South Victoria Avenue
Ventura, CA 93003

TIME: 9:00 a.m.

ITEM:

I. **INTRODUCTION OF MEETING**

Chairman Wilson called the Disability Meeting of June 3, 2013, to order at 9:01 a.m.

II. APPROVAL OF AGENDA

MOTION: Mr. Goulet moved, seconded by Ms. McCormick, to approve the Agenda as presented.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

III. APPROVAL OF MINUTES

A. Business Meeting of June 17, 2013.

MOTION: Mr. Towner moved, seconded by Mr. Goulet, to approve the Minutes.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

IV. PENDING DISABILITY APPLICATION STATUS REPORT

Trustee Goulet reminded Risk Management that a number of cases are still awaiting action.

MOTION: Mr. Goulet moved, seconded by Mr. Henderson, to receive and file the pending disability application status report.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

V. APPLICATIONS FOR DISABILITY RETIREMENT

A. Application for Service Connected Disability Retirement; Shane W. Zaring, Case No. 13-003.

Paul Hilbun was present representing the County of Ventura Risk Management. The applicant, Shane W. Zaring, was present.

After statements by both parties, the following motion was made:

MOTION: Mr. Goulet moved, seconded by Mr. Towner, to grant a service connected disability retirement.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

B. Application for Service Connected Disability Retirement, June Marsh, Case No. 08-015.

Stephen D. Roberson and Paul Hilbun were present representing the County of Ventura Risk Management. The applicant, June Marsh, was present.

After statements by both parties, the following motion was made:

V. APPLICATIONS FOR DISABILITY RETIREMENT (continued)

- B. Application for Service Connected Disability Retirement, June Marsh, Case No. 08-015. (continued)

MOTION: Judge Hintz moved, seconded by Mr. Henderson, to adopt the hearing officer's recommendation and deny the application for a service connected disability retirement.

Motion passed. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting no.

- C. Application for Service Connected Disability Retirement, Susan M. Moser, Case No. 11-018.

Stephen D. Roberson and Paul Hilbun were present representing the County of Ventura Risk Management. Timothy M. Ehritt was present on behalf of the applicant. The applicant, Susan M. Moser, was not present.

After statements by both parties, the following motion was made:

MOTION: Judge Hintz moved, seconded by Mr. Henderson, to adopt the hearing officer's recommendation and deny the application for a service connected disability retirement.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

- D. Application for Service Connected Disability Retirement, Patricia A. Gonzales, Case No. 10-035.

John Gilman and Paul Hilbun were present representing the County of Ventura Risk Management. The applicant, Patricia A. Gonzales, was present.

After statements by both parties, the following motion was made:

MOTION: Mr. Goulet moved, seconded by Mr. Henderson, to adopt the hearing officer's recommendation to grant the application for a non service connected disability retirement and deny the application for a service connected disability retirement.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

V. APPLICATIONS FOR DISABILITY RETIREMENT (continued)

- E. Application for Service Connected Disability Retirement, Crystal L. Litchmore, Case No. 11-023.

After statements by both parties, the following motion was made:

MOTION: Mr. Towner moved, seconded by Mr. Henderson, to deny the petition for reconsideration.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

VI. OLD BUSINESS

- A. Review of Disability Process Timeline and Discussion of Proposed Modifications.

1. Current Disability Process Timeline Diagram.
2. 2013 Closed Cases Actual Timelines.
3. Timeline Recommendations.
4. Proposed Timeline Comparisons.

Annette Paladino provided a presentation on Disability Process Timeline and Discussion of Proposed Modifications.

No action taken.

- B. Review of the M^{cube} Governance Application Proposal.

After discussion, the following motion was made:

MOTION: Mr. Goulet moved, seconded by Judge Hintz, to thank M^{cube} for the application demonstration and discontinue consideration of the M^{cube} application at this time.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

- C. Review and Approval of Updated Board Policies.

1. Proposed Annual Administrative Budget Policy.

After discussion, the following motion was made:

MOTION: Mr. Goulet moved, seconded by Judge Hintz, to adopt the policy as modified with the addition of a comma after "Adoption" and before "Amendment" on line 14, Master Page No. 260.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

VI. OLD BUSINESS (continued)

- 2. Legislative Markup by Mr. Goulet of the Proposed Annual Administrative Budget Policy.

D. Receive and File HarbourVest Update.

After discussion, the following motion was made:

MOTION: Mr. Henderson moved, seconded by Mr. Goulet, to receive and file the HarbourVest update.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

VII. NEW BUSINESS

Henry Solis entered the meeting.

A. Receive Alternative Investment Training

- 1. Presentation: "Prudent Investing in Alternatives: Trust, but Verify" – Harvey L. Leiderman, Reed Smith (30 Minutes)

Harvey L. Leiderman gave a presentation.

No action taken.

Julie Stallings entered the meeting.

B. Review and Approval of Professional Services Contract with CMP & Associates, Inc.

- 1. Contract CMP & Associates – Viorica Lawson.

After discussion, the following motion was made:

MOTION: Judge Hintz moved, seconded by Mr. Henderson, to approve the two year contract with CMP & Associates, Inc.

Motion passed. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. Henderson, Mr. Goulet, Mr. T. Johnston and Mr. Sedell absent. Mr. Goulet, Mr. Henderson, Judge Hintz, Ms. McCormick and Mr. Wilson voting yes. Mr. Towner and Mr. C. Johnston voting no.

MOTION: Judge Hintz moved, seconded by Mr. Henderson, to approve the two year contract with CMP & Associates, Inc.

Motion passed. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. Goulet, Mr. Henderson, Judge Hintz, Ms. McCormick and Mr. Wilson voting yes. Mr. Towner and Mr. C. Johnston voting no.

Motion passed. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. Goulet, Mr. Henderson, Judge Hintz, Ms. McCormick and Mr. Wilson voting yes. Mr. Towner and Mr. C. Johnston voting no.

MOTION: Judge Hintz moved, seconded by Mr. Henderson, to approve the two year contract with CMP & Associates.

Motion passed. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. Goulet, Mr. Henderson, Judge Hintz, Ms. McCormick and Mr. Wilson voting yes. Mr. Towner and Mr. C. Johnston voting no.

C. Receive and File Fiduciary Liability Insurance Report.

1. Fiduciary Liability Quotation and Binder of Insurance.

After discussion, the following motion was made:

MOTION: Mr. Goulet moved, seconded by Mr. Henderson, to receive and file the Fiduciary Liability Insurance Report.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

VII. NEW BUSINESS (continued)

D. Receive and File Conference Report: CALAPRS Trustees' Roundtable – Trustees Goulet and McCormick.

After discussion, the following motion was made:

MOTION: Mr. Goulet moved, seconded by Ms. McCormick, to receive and file the Conference Report: CALAPRS Trustees' Roundtable.

Motion passed unanimously. Mr. Foy, Mr. T. Johnston and Mr. Sedell absent. Mr. C. Johnston voting.

VIII. PUBLIC COMMENT

None.

IX. BOARD MEMBER COMMENT

Mr. Towner complimented Harvey Leiderman on his presentation and reemphasized the first bullet point on page 16 of his slide presentation, Master page No. 283, "Absence of CIO, dedicated investment staff impacts ability to monitor program."

Mr. Goulet also reminded the Board of the Retirement Administrator job description, which is not to be an investment officer, and also let the Board know that Jeff Lumbard has left Pantheon to seek other opportunities.

X. ADJOURNMENT

The meeting was adjourned at 11:59 a.m.

Respectfully submitted,



DONALD C. KENDIG, Retirement Administrator

Approved,



WILLIAM W. WILSON, Chairman