

# **VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**

## **BOARD OF RETIREMENT**

### **BUSINESS MEETING**

**MARCH 21, 2005**

#### **MINUTES**

**DIRECTORS**

**PRESENT:**

William W. Wilson, Chair, Public Member  
Tracy Towner, Vice Chair, Safety Employee Member  
Lawrence L. Matheney, Treasurer, Ex0-officio Member  
Albert G. Harris, Public Member  
Robert Hansen, General Employee Member  
Wayne Larroque, Retiree Member  
Vern Markley, Alternate Retiree Member

**DIRECTORS**

**ABSENT:**

Jim Wall, General Employee Member  
Chris Johnston, Alternate Employee Member  
Judy Mikels, Public Member  
Joseph Henderson, Public Member

**STAFF**

**PRESENT:**

Van Perris, Retirement Administrator  
Tim Thonis, Chief Financial Officer  
Lori Nemiroff, Assistant County Counsel

**PLACE:**

Ventura County Employees' Retirement Association  
Second Floor Boardroom  
1190 South Victoria Avenue  
Ventura, CA 93003

**TIME:**

9:00 a.m.

**ITEM:**

**I. INTRODUCTION OF MEETING**

Chairman Wilson called the Business Meeting of March 21, 2005, to order at 9:00 a.m.

**II. APPROVAL OF AGENDA**

Mr. Harris moved, seconded by Mr. Larroque to approve the Agenda.

Motion passed.

**III. APPROVAL OF MINUTES**

A. Disability Meeting of March 7, 2005.

Mr. Harris moved, seconded by Mr. Matheney to approve the Minutes for the Disability Meeting of March 7, 2005.

Motion passed. Mr. Larroque abstained.

**IV. CONSENT AGENDA**

- A. Delta Asset Management Investment Report for the Month Ended February 28, 2005.
- B. Wasatch Advisors Investment Report for the Month Ended February 28, 2005.
- C. LSV Asset Management Investment Report for the Month Ended February 28, 2005.
- D. Barclays Global Investors Report for the U.S. Equity Index Fund, Extended Equity Market Fund and U.S. Debt Index Fund for the Month Ended February 28, 2005.
- E. Capital Guardian Trust Company Investment Report for the Month Ended February 28, 2005.
- F. Sprucegrove Investment Management Investment Report for the Month Ended February 28, 2005.
- G. Western Asset Management Investment Report for the Month Ended February 28, 2005.
- H. Reams Asset Management Investment Report for the Month Ended February 28, 2005.

**IV. CONSENT AGENDA (Continued)**

- I. UBS Realty Investors Quarterly Report for the Period Ending December 31, 2004.
- J. Prudential Real Estate Investors Quarterly Report for the Period Ending December 31, 2004.
- K. Regular and Deferred Retirements and Survivors Continuances for the Month of February 2005.
- L. Statement of Plan Net Assets, Statement of Changes In Plan Net Assets, Summary of Investments and Cash Equivalents, Statement of Reserves and Schedule of Investment Management Fees for the Month Ended February 28, 2005.
- M. Report of Checks Disbursed in January 2005.
- N. Budget Summary for Accounting Period 8, Fiscal Year 2004-05.

Mr. Harris moved, seconded by Mr. Matheney, to approve the Consent Agenda Items A through N.

Motion passed.

**V. INVESTMENT INFORMATION**

- A. EnnisKnupp & Associates Monthly Investment Update For the Month Ended February 28, 2005 (To be Distributed at Meeting).

Mr. Hansen moved, seconded by Mr. Matheney, to receive and file the February Preliminary Investment Performance Report.

Motion passed.

VI. OLD BUSINESS

- A. Letter from Ashley K. Dunning, Attorney at Law, Steefel, Levitt & Weiss, Regarding County's Proposed Defense and Indemnity Agreement Relating to the Regulations Adopted To Provide a Tier II COLA (**Privileged & Confidential Attorney-Client Communication**).

Ms. Nemiroff advised the Board that the recommendation from Steefel was to delete the sections of the County proposed agreement dealing with the defense of the Board and make it strictly an indemnity agreement. Ms. Nemiroff indicated she had spoken with the County's attorneys and this did not appear to be a problem. Ms. Nemiroff requested the Board allow time for an agreement on this point to be negotiated with the County and a revised agreement would be presented to the Board at a later date for approval.

Mr. Hansen moved, seconded by Mr. Matheney, to adopt the recommended action from Counsel to allow time to negotiate with the County an indemnity agreement for consideration by the Board at a later date.

Motion passed.

- B. Letter from Ashley K. Dunning, Attorney at Law, Steefel, Levitt & Weiss; Mathews v. Ventura County Employees' Retirement Association (**Privileged & Confidential Attorney-Client Communication**).

Ms. Nemiroff advised the Board that a conference call was held with the Judge in this case on March 14 at which time all parties were advised that the trial had to be continued due to another trial. The new trial dates are June 1 and 2.

Mr. Hansen moved, seconded by Mr. Harris, to receive and file the letter from Ashley Dunning.

Motion passed.

VII. NEW BUSINESS

- A. Proposed Administrative Budget for Fiscal-Year 2005-06 and Annual Review of Board Educational, Conference and Seminars Attendance and Board Travel Policy.

Mr. Perris reviewed the proposed Administrative Budget for Fiscal Year 2005-2006.

**VII. NEW BUSINESS (Continued)**

- A. Proposed Administrative Budget for Fiscal-Year 2005-06 and Annual Review of Board Educational, Conference and Seminars Attendance and Board Travel Policy (Continued).

Mr. Hansen moved, seconded by Mr. Harris, to approve the Administrative Budget for 2005-2006 and the Board Educational, Conference and Seminars Attendance and Board Travel Policy.

Motion passed.

- B. Report on the Processing of Adjustments to Retiree Benefits Pursuant to the Settlement Agreement; Ventura County Deputy Sheriff's Association, et al., v. Board of Retirement; Judicial Council Coordination Proceeding No. 4049.

Mr. Perris reviewed the report on the processing of adjustments required pursuant to the provisions of the Settlement Agreement reached in the Ventura Decision.

Mr. Matheney moved, seconded by Mr. Larroque to receive and file this report.

Motion passed.

- C. Ventura County Employees' Retirement Association Business Plan for 2005.

Mr. Perris reviewed the Proposed Business Plan for 2005.

Mr. Larroque moved, seconded by Mr. Hansen, to approve the Business Plan for 2005.

Motion passed.

**VIII. INFORMATIONAL**

- A. Publications (Available in Retirement Office)
1. Institutional Investor
  2. Pensions and Investments

**VIII. INFORMATIONAL (Continued)**

- B. Letter From Matthew H. Lynch, Managing Director, UBS Asset Management Regarding UBS Realty Client Conference.

Mr. Larroque moved, seconded by Mr. Matheney, to receive and file.

Motion passed

- C. Letter from Sam Stewart, Chairman, Wasatch Advisors, Regarding Cancellation of Client Conference.

Mr. Hansen moved, seconded by Mr. Matheney, to receive and file.

Motion passed.

**IX. PUBLIC COMMENT**

None

**X. BOARD MEMBER COMMENT**

Mr. Larroque complimented staff on the processing of the Ventura Decision adjustments. Mr. Larroque indicated he had met with staff on the provisions for the payment of the \$5,000 lump-sum benefit for the purpose of determining whether it would be possible to have it paid under a group life insurance policy so the benefit would not be taxable.

Mr. Wilson reminded the Board that the Statements of Economic Interest were due by April 1<sup>st</sup>. Mr. Wilson commented on the upcoming SACRS Conference. Mr. Wilson requested an update on the Worldcom case and was advised one would be provided at a future meeting by staff or one of the attorneys representing the various retirement systems.

Mr. Towner advised the Board that the May SACRS Conference would have a number of sessions on benefits issues, including the discussion regarding defined benefit versus defined contribution plans.

**XI. ADJOURNMENT**

There being no further business before the Board, Chairman Wilson adjourned the ` meeting at 9:55 a.m.

Respectfully submitted,

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VAN PERRIS  
Administrator

Approved:

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WILLIAM W. WILSON  
Chair