

# VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

## BOARD OF RETIREMENT

### DISABILITY MEETING

July 11, 2016

### MINUTES

**DIRECTORS** Tracy Towner, Chair, Alternate Safety Employee Member  
**PRESENT:** William W. Wilson, Vice Chair, Public Member  
Mike Sedell, Public Member  
Joseph Henderson, Public Member  
Chris Johnston, Safety Employee Member  
Deanna McCormick, General Employee Member  
Craig Winter, General Employee Member  
Arthur E. Goulet, Retiree Member  
Robert Bianchi, Alternate Public Member

**DIRECTORS** Steven Hintz, Treasurer-Tax Collector  
**ABSENT:** Peter C. Foy, Public Member  
Will Hoag, Alternate Retiree Member

**STAFF** Lori Nemiroff, Assistant County Counsel  
**PRESENT:** Linda Webb, Retirement Administrator  
Henry Solis, Chief Financial Officer  
Dan Gallagher, Chief Investment Officer  
Julie Stallings, Chief Operations Officer  
Vickie Williams, Retirement Benefits Manager  
Donna Edwards, Retirement Benefits Specialist  
Chantell Garcia, Retirement Benefits Specialist  
Stephanie Caiazza, Program Assistant

**PLACE:** Ventura County Employees' Retirement Association  
Second Floor Boardroom  
1190 South Victoria Avenue  
Ventura, CA 93003

**TIME:** 9:00 a.m.

**ITEM:**

**I. CALL TO ORDER**

Chair Towner called the Disability Meeting of July 11, 2016, to order at 9:00 a.m.

**II. APPROVAL OF AGENDA**

Chair Towner stated that the agenda should be amended to remove item "VI.A. Consideration and Possible Action on the Following in the Implementation of AB 1291", and item "VIII.A. Closed Session Conference with Labor Negotiators, Govt. Code Section 54957.6".

**MOTION:** Approve the agenda as amended.

Moved by Bianchi, seconded by Wilson.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Bianchi, McCormick, Johnston, Winter, Wilson, Towner

No: -

Absent: Foy, Hintz

**III. APPROVAL OF MINUTES**

A. Business Meeting of June 20, 2016.

**MOTION:** Approve.

Moved by Goulet, seconded by Johnston.

Vote: Motion carried

Yes: Goulet, Bianchi, McCormick, Johnston, Winter, Wilson, Towner

No: -

Absent: Foy, Hintz

Abstain: Sedell, Henderson

IV. **RECEIVE AND FILE PENDING DISABILITY APPLICATION STATUS REPORT**

MOTION: Approve.

Moved by Wilson, seconded by Sedell.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Bianchi, McCormick, Johnston, Winter, Wilson,  
Towner

No: -

Absent: Foy, Hintz

V. **APPLICATIONS FOR DISABILITY RETIREMENT**

A. Application for Service Connected Disability Retirement,  
Dwayne S. Heath; Case No. 15-024

1. Application for Service Connected Disability Retirement
2. Medical Analysis and Recommendation by County of Ventura, Risk Management, to grant Applicant's Application for Service Connected Disability Retirement, including supporting documentation
3. Hearing Notice, dated June 30, 2016

Paul Hilbun was present on behalf of County of Ventura Risk Management. The applicant, Dwayne S. Heath, was also present.

Risk Management declined to make a statement.

Mr. Heath thanked the Board for their consideration of his application.

The following motion was made:

MOTION: Grant the Applicant, Dwayne S. Heath, a service connected disability retirement.

Moved by Sedell, seconded by Wilson.

Vote: Motion carried

Yes: Sedell, Henderson, Bianchi, McCormick, Johnston, Winter, Wilson,  
Towner

No: -

Absent: Foy, Hintz

Abstain: Goulet

Trustee Goulet abstained from the vote on the basis that he found the job description to be inconsistent.

Both parties agreed to waive preparation of findings of fact and conclusions of law.

B. Application for Non-Service Connected Disability Retirement, Cheryl A. Rice, Case No. 16-011

1. Statement giving permission for the Board of Retirement to Proceed to act on the Application for Non-Service Connected Disability in her Absence dated July 1, 2016, signed by Applicant Cheryl A. Rice
2. Waiver of Objection to Evidence Presented to the Board of Retirement in her absence and to the preparation of formal Findings of Fact if an NSCD is approved, dated July 1, 2016, signed by Applicant, Cheryl A. Rice
3. Application for Non-Service Connected Disability Retirement
4. Medical Analysis and Recommendation by County of Ventura, Risk Management, to grant Applicant's Application for Non-Service Connected Disability Retirement, including supporting documentation
5. Hearing Notice, dated July 1, 2016

Paul Hilbun was present on behalf of County of Ventura Risk Management. The applicant, Cheryl A. Rice, was not present.

Staff stated for the record that the Board received both a written statement from the applicant authorizing the Board to act on the application in her absence, and a waiver of objections to evidence and the preparation of findings of fact if the application is approved.

The following motion was made:

MOTION: Grant the Applicant, Cheryl A. Rice, a non-service connected disability retirement.

Moved by Winter, seconded by Wilson.

Vote: Motion carried

Yes: Sedell, Henderson, Bianchi, McCormick, Johnston, Winter, Wilson,  
Towner

No: -

Absent: Foy, Hintz

Abstain: Goulet

Trustee Goulet abstained from the vote, stating that he found Risk Management's report to be insufficient.

The parties agreed to waive preparation of findings of fact and conclusions of law.

**VI. OLD BUSINESS**

A. Consideration and Possible Action on the Following in the Implementation of AB 1291

*Materials to be provided at the meeting.*

1. Memorandum of Agreement by and between the County of Ventura and the Ventura County Employees' Retirement Association for Risk Management Services

This item was removed from the agenda during item "II. Approval of Agenda".

**VII. NEW BUSINESS**

A. Consideration and Approval of IT Manager Contract

**RECOMMENDED ACTION: Approve.**

1. Staff Letter
2. Contract

After discussion by the Board, the following motion was made:

MOTION: Approve.

Moved by Sedell, seconded by Winter.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Bianchi, McCormick, Johnston,  
Winter, Wilson, Towner

No: -

Absent: Foy, Hintz

B. Request for Statement of Work for Linea Solutions  
**Time Certain: 10:30 a.m.**

1. Staff Letter
2. Statement of Work

Brian Colker of Linea Solutions was present for this item via telephone.

After discussion by the Board and staff, the following motion was made:

MOTION: Approve.

Moved by Wilson, seconded by Sedell.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Bianchi, McCormick, Johnston,  
Winter, Wilson, Towner

No: -

Absent: Foy, Hintz

C. Request to Increase Not-to-Exceed Amount for Nossaman, LLP  
for AB 1291

1. Staff Letter

MOTION: Increase the Retirement Administrator's Authorization to pay Nossaman invoices to an amount not to exceed \$75,000 for continued assistance to VCERA in implementing Government Code Section 31468 (AB1291).

Moved by Goulet, seconded by Bianchi.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Bianchi, McCormick, Johnston,  
Winter, Wilson, Towner

No: -

Absent: Foy, Hintz

D. Recommendation to Approve Retirement Administrator's Attendance at  
CALAPRS Administrators' Institute, Coronado, CA,  
September 21 – 23, 2016  
**RECOMMENDED ACTION: Approve.**

MOTION: Approve.

Moved by Wilson, seconded by Sedell.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Bianchi, McCormick, Johnston,  
Winter, Wilson, Towner

No: -

Absent: Foy, Hintz

**VIII. CLOSED SESSION**

**A. CONFERENCE WITH LABOR NEGOTIATORS,  
GOVT. CODE SECTION 54957.6**

Agency Designated Representatives:

Tracy Towner

Ashley Dunning of Nossaman LLP (by teleconference)

Prospective Unrepresented VCERA Employees:

Retirement Administrator

Retirement Chief Financial Officer

Retirement General Counsel

Retirement Chief Investment Officer

Retirement Chief Operations Officer

This item was removed from the agenda during item "II. Approval of Agenda".

**IX. INFORMATIONAL**

A. NEPC Brexit Research

B. UBS 2016 Client Advisory Council, October 25-27, 2016, Hartford, CT

C. Walter Scott Investment Conference, October 6-7, 2016, Edinburgh,  
Scotland

**X. PUBLIC COMMENT**

None.

**XI. STAFF COMMENT**

Ms. Webb informed the Board that copies of the 2016 CERL Lawbooks would be available for the Board members after the meeting.

Mr. Webb stated that the County of Ventura recently delivered an updated pay schedule for market based premium pay, and that staff would provide VCERA's response to the schedule at an upcoming Board meeting.

Ms. Webb provided an update on efforts to resolve processes for errors and exceptions related to the biweekly transmittal file from the Ventura County Auditor-Controller.

Mr. Gallagher updated the Board on private equity investment negotiations.

Mr. Gallagher stated that the report on Trustee Hoag's and his recent due diligence visit to UBS and Bridgewater will be submitted to the Board at the July 18, 2016 meeting, and requested that the trustees bring their calendars to that meeting to discuss possible dates for the remaining 2016 due diligence visits and the 2016 Board Retreat.

**XII. BOARD MEMBER COMMENT**

Chair Towner informed the Board that it may be necessary to schedule a special meeting in August to discuss matters related to the implementation of AB1291.

The Board briefly discussed the fitness requirements of the Ventura County Sheriff's department in light of recent disability applications before the Board.

**XIII. ADJOURNMENT**

The meeting was adjourned from Closed Session at 9:40 a.m.

Respectfully submitted,



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LINDA WEBB, Retirement Administrator

Approved,



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TRACY TOWNER, Chairman