

VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

BOARD OF RETIREMENT

DISABILITY MEETING

April 4, 2016

MINUTES

DIRECTORS Tracy Towner, Chair, Alternate Safety Employee Member
PRESENT: William W. Wilson, Vice Chair, Public Member
Steven Hintz, Treasurer-Tax Collector
Mike Sedell, Public Member
Joseph Henderson, Public Member
Craig Winter, General Employee Member
Chris Johnston, Safety Employee Member
Arthur E. Goulet, Retiree Member
Will Hoag, Alternate Retiree Member

DIRECTORS Peter C. Foy, Public Member
ABSENT: Deanna McCormick, General Employee Member

STAFF Lori Nemiroff, Assistant County Counsel
PRESENT: Linda Webb, Retirement Administrator
Henry Solis, Chief Financial Officer
Dan Gallagher, Chief Investment Officer
Julie Stallings, Chief Operations Officer
Donna Edwards, Retirement Benefits Specialist
Stephanie Caiazza, Program Assistant

PLACE: Ventura County Government Center
Hall of Administration- 3rd Floor Multipurpose Room
800 S. Victoria Ave.
Ventura, CA 93009

TIME: 9:00 a.m.

ITEM:

I. CALL TO ORDER

Chair Towner called the Disability Meeting of April 4, 2016, to order at 9:00 a.m.

II. APPROVAL OF AGENDA

MOTION: Approve.

Moved by Goulet, seconded by Henderson.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Winter, Johnston, Wilson, Towner

No: -

Absent: Foy, McCormick, Hintz

III. APPROVAL OF MINUTES

A. Business Meeting of March 21, 2016.

MOTION: Approve.

Moved by Henderson, seconded by Sedell.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Winter, Johnston, Wilson, Towner

No: -

Absent: Foy, McCormick, Hintz

IV. RECEIVE AND FILE PENDING DISABILITY APPLICATION STATUS REPORT

MOTION: Approve.

Moved by Henderson, seconded by Wilson.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Winter, Johnston, Wilson, Towner

No: -

Absent: Foy, McCormick, Hintz

V. APPLICATIONS FOR DISABILITY RETIREMENT

A. Application for Service Connected Disability Retirement, Bullington, James A.; Case No. 15-020

1. Application for Service Connected Disability Retirement
2. Medical Analysis and Recommendation by County of Ventura, Risk Management, to grant Application for Service Connected Disability Retirement and supporting documentation

3. Hearing Notice, dated March 24, 2016

Paul Hilbun was present on behalf of County of Ventura Risk Management. The applicant, James Bullington, was also present.

The applicant declined to make a statement.

Mr. Hilbun requested that the Board adopt Risk Management's recommendation and grant the applicant a service connected disability retirement.

The following motion was made:

MOTION: Grant the Applicant, James Bullington, a service connected disability retirement.

Moved by Goulet, seconded by Henderson.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Winter, Johnston, Wilson, Towner

No: -

Absent: Foy, McCormick, Hintz

Both parties agreed to waive preparation of findings of fact and conclusions of law.

B. Application for Non-Service Connected Disability Retirement, Morris, Lisa;
Case No. 13-001

1. Application for Non-Service Connected Disability Retirement

2. Medical Analysis and Recommendation by County of Ventura, Risk Management, to grant Application for Non-Service Connected Disability Retirement and supporting documentation

3. Hearing Notice, dated March 24, 2016

Stephen D. Roberson, Attorney at Law, was present on behalf of County of Ventura Risk Management. The applicant, Lisa Morris, was also present.

Both parties declined to make statements.

The following motion was made:

MOTION: Grant the Applicant, Lisa Morris, a non-service connected disability retirement.

Moved by Sedell, seconded by Wilson.

Vote: Motion carried

Yes: Goulet, Sedell, Henderson, Winter, Johnston, Wilson, Towner

No: -

Absent: Foy, McCormick, Hintz

Both parties agreed to waive preparation of findings of fact and conclusions of law.

Trustee Hintz arrived after the vote at 9:06 a.m.

VI. OLD BUSINESS

A. Discussion of Meal Reimbursement Policy, Continued from February 1, 2016 Disability Meeting

1. Staff Letter
2. SACRS Systems' Policy Table

The Board discussed potential changes to the Meal Reimbursement Policy, and provided direction for staff to revisions to the policy to submit for the Board's approval at the business meeting of May 16, 2016.

B. Indefinite Tabling of CPI Methodology Question

1. Staff Letter

MOTION: Postpone consideration of this item until such time as staff is instructed by the Chair to place it on a Board agenda for consideration and/or action.

Moved by Henderson, seconded by Sedell.

Vote: Motion carried

Yes: Goulet, Sedell, Hintz, Henderson, Winter, Johnston, Wilson, Towner

No: -

Absent: Foy, McCormick

C. AB1291 Update by Chair Towner

Chair Towner informed the Board that the amendments to the Deferred Compensation Plans were approved by the Deferred Compensation Committee and will be submitted to the Board of Supervisors. Chair Towner stated that he planned to meet with Ventura County Human Resources to finalize the proposed Memorandum of Agreement.

VII. NEW BUSINESS

A. Appeal by Michael Valley Regarding VCERA's Classification of Previously Purchased Pre-Membership Service Credit as General Tier II

1. Staff Letter
2. Request from Michael Valley, dated March 9, 2016
3. Supporting documents provided by Mr. Valley
4. VCERA's response, dated March 25, 2016
5. Government Code Section 31641.5

Michael Valley was present to discuss this item with the Board and staff.

After discussion, the following motion was made:

MOTION: Uphold determination of staff and counsel that Michael Valley's extra help service credit purchase is properly categorized as General Tier 2 membership.

Moved by Hintz, seconded by Henderson.

Vote: Motion carried

Yes: Goulet, Sedell, Hintz, Henderson, Winter, Johnston, Wilson,
Towner

No: -

Absent: Foy, McCormick

B. Recommendation to Approve Trustee Winter's Attendance at the NEPC 21st Annual Investment Conference, Boston, MA, May 9 – 11, 2016

MOTION: Approve.

Moved by Sedell, seconded by Henderson.

Vote: Motion carried

Yes: Goulet, Sedell, Hintz, Henderson, Winter, Johnston, Wilson, Towner

No: -

Absent: Foy, McCormick

C. SACRS Spring 2016 Conference Voting Proxy

1. Staff Letter

After discussion by the Board, the following motions were made:

MOTION: Appoint Trustee Hoag as voting delegate for the SACRS 2016 Spring Conference.

Moved by Henderson, seconded by Johnston.

Vote: Motion carried

Yes: Goulet, Sedell, Hintz, Henderson, Winter, Johnston, Wilson,
Towner

No: -

Absent: Foy, McCormick

MOTION: Appoint Trustee Towner as alternate voting delegate for the SACRS 2016 Spring Conference.

Moved by Sedell, seconded by Hintz.

Vote: Motion carried

Yes: Goulet, Sedell, Hintz, Henderson, Winter, Johnston, Wilson,
Towner

No: -

Absent: Foy, McCormick

D. Ventura County Employees' Retirement Information System (VCERIS)
Pension Administration Project – Brian Colker, Linea Solutions, Inc.

1. VCERIS Project Monthly Status Update- March 2016

RECOMMENDED ACTION: Receive and file.

MOTION: Receive and file.

Moved by Henderson, seconded by Sedell.

Vote: Motion carried

Yes: Goulet, Sedell, Hintz, Henderson, Winter, Johnston, Wilson,
Towner

No: -

Absent: Foy, McCormick

2. Cost-Neutral Change Order for Vitech
RECOMMENDED ACTION: Receive and file.
(Materials to be provided at meeting)

- a. Staff Letter

- b. Vitech Change Order #7

Items "VII.D.2.a. Staff Letter" & "VII.D.2.b. Vitech Change Order #7" were distributed to the Board and added to the agenda materials as "Attachment A" and "Attachment B".

Trustee Goulet said regarding the \$400,000 payment due to Vitech at Go-Live, he would support a motion to direct staff to execute a change order only if it deferred no less than \$100,000 of that payment.

Trustee Sedell said that he would like to allow staff to have discretion on the unresolved details of the change order.

Trustee Goulet said he disagreed and believed that the \$100,000 deferral should be a requirement.

After discussion by the Board, the following motion was made:

MOTION: Receive and file.

Moved by Sedell, seconded by Winter.

Vote: Motion carried

Yes: Sedell, Hintz, Henderson, Winter, Johnston, Wilson, Towner

No: Goulet

Absent: Foy, McCormick

VIII. INFORMATIONAL

- A. Preliminary Agenda for SACRS 2016 Spring Conference,
May 10 – 13, 2016, Costa Mesa, CA

- B. Invitation to PIMCO's 3rd Annual Alternatives Investor Day,
May 4 - 5, 2016, Newport Beach, CA

IX. PUBLIC COMMENT

The Board received Public Comment from Karl Lawson regarding the posting of Retirement Board meeting agendas and the disability retirement application process, and his recommendation to publically post the pending cases status update.

X. STAFF COMMENT

Ms. Webb stated that the Board of Retirement business meeting of April 18, 2016, will be held in the 3rd Floor Multipurpose Room of the Hall of Administration located in the Ventura County Government Center. Retirement Board meetings will resume in the VCERA Boardroom beginning with the disability meeting of May 2, 2016.

Ms. Webb reminded the Board that Form 700s were due if they had not yet been submitted.

Ms. Webb indicated that an updated electronic form for mileage-only reimbursement claims will be emailed to the trustees following the meeting.

Ms. Webb informed the Board that the Electronic Device Policy is scheduled to be reviewed at the business meeting of May 16, 2016.

Mr. Gallagher stated that the Pantheon Global Secondaries Fund V final closing date, which had been scheduled for March 31, 2016, has been extended to May 31, 2016.

Mr. Gallagher informed the Board that Pantheon planned to offer an advisory board seat to VCERA, and that he will report back to the Board at the April 18, 2016 meeting regarding the offer.

Mr. Gallagher provided an update on the private equity manager search. Mr. Gallagher noted that responses to the request for information are due back Friday, April 8, 2016, and he will update the Board on the search progress at the next meeting.

XI. BOARD MEMBER COMMENT

None.

XII. ADJOURNMENT

The meeting was adjourned at 10:26 a.m.

Respectfully submitted,



LINDA WEBB, Retirement Administrator

Approved,



WILLIAM WILSON, Vice Chairman