

VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

BOARD OF RETIREMENT

DISABILITY MEETING

January 4, 2016

MINUTES

DIRECTORS Tracy Towner, Chair, Alternate Safety Employee Member
PRESENT: William W. Wilson, Vice Chair, Public Member
Steven Hintz, Treasurer-Tax Collector
Joseph Henderson, Public Member
Deanna McCormick, General Employee Member
Craig Winter, General Employee Member
Chris Johnston, Safety Employee Member
Arthur E. Goulet, Retiree Member

DIRECTORS Mike Sedell, Public Member
ABSENT: Peter C. Foy, Public Member
Will Hoag, Alternate Retiree Member

STAFF
PRESENT: Linda Webb, Retirement Administrator
Lori Nemiroff, Assistant County Counsel
Dan Gallagher, Chief Investment Officer
Julie Stallings, Chief Operations Officer
Donna Edwards, Retirement Benefits Specialist
Nancy Jensen, Office Assistant
Stephanie Caiazza, Program Assistant

PLACE: Ventura County Government Center
Hall of Administration- 3rd Floor Multipurpose Room
800 S. Victoria Ave.
Ventura, CA 93003

TIME: 9:00 a.m.

ITEM:

I. CALL TO ORDER

Chair Towner called the Disability Meeting of January 4, 2016, to order at 9:01 a.m.

II. APPROVAL OF AGENDA

MOTION: Approve the agenda.

Moved by Goulet, seconded by Hintz.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Wilson

No: -

Absent: Sedell, Foy, Hoag, Henderson

III. APPOINTMENT OF 2016 CHAIR AND VICE CHAIR

MOTION: Appoint Tracy Towner as Chair, and appoint William Wilson as Vice Chair.

Moved by Johnston, seconded by Winter.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Wilson

No: -

Absent: Sedell, Foy, Hoag, Henderson

Trustee Henderson entered the meeting after this vote, at 9:02 a.m.

IV. APPROVAL OF MINUTES

A. Business Meeting of December 21, 2015.

Trustee Goulet offered the following corrections: On master page 6, under item "II. Approval of Agenda", change "V.A.2.c." to "V.A.2.a."; and on master page 10 under item "VI.A. Blackrock Annual Investment Presentation", change "returned" to "returns".

MOTION: Approve the minutes, as amended.

Moved by Hintz, seconded by Wilson.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Henderson, Wilson

No: -

Absent: Sedell, Foy, Hoag

V. RECEIVE AND FILE PENDING DISABILITY APPLICATION STATUS REPORT

Trustee Goulet commented that Risk Management's reports were late in several cases listed in the status report and had exceeded 60 days.

MOTION: Approve.

Moved by Goulet, seconded by Hintz.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Henderson, Wilson

No: -

Absent: Sedell, Foy, Hoag

VI. APPLICATIONS FOR DISABILITY RETIREMENT

A. Application for Service Connected Disability Retirement, Roger Jones;
Case No. 13-023

1. Hearing Officer's Summary of Evidence, Findings of Fact, Conclusions of Law and Recommendation, submitted by Hearing Officer Paul E. Crost, dated December 8, 2015
2. Hearing Notice served on December 24, 2015
3. Hearing Notice served on December 28, 2015

Paul Hilbun and Stephen D. Roberson, Attorney at Law, were present on behalf of County of Ventura Risk Management. The applicant was not present .

Mr. Hilbun stated that Risk Management supports the Hearing Officer's recommendation.

The following motion was made:

MOTION: Adopt the Hearing Officer's recommendation and deny the applicant, Roger T. Jones, a service-connected disability retirement.

Moved by Wilson, seconded by Winter.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Henderson, Wilson

No: -

Absent: Sedell, Foy, Hoag

- B. Application for Service Connected Disability Retirement, Yvonne Wooff; Case No. 10-033.
 - 1. Application for Service Connected Disability Retirement and Supporting Documentation.
 - 2. Hearing Notice served on December 28, 2015.

Paul Hilbun, and Carol Kempner, Attorney at Law, were present on behalf of County of Ventura Risk Management. Anthony R. Strauss, Attorney at Law, was present on behalf of the applicant. The applicant, Yvonne Wooff, was also present.

Both parties declined to make statements.

After discussion by the Board, the following motion was made:

MOTION: Grant the applicant, Yvonne Wooff, a service connected disability retirement.

Moved by Goulet, seconded by Wilson.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Henderson, Wilson

No: -

Absent: Sedell, Foy, Hoag

Both parties agreed to waive preparation of findings of fact and conclusions of law.

VII. NEW BUSINESS

- A. Adoption of Resolution Pursuant to AB 1291
 - 1. Staff Letter
(to be provided at the meeting)
 - 2. Draft Resolution
(to be provided at the meeting)

Ms. Webb recommended continuing this item at a future meeting to allow more time to consult with counsel and to develop a timeline for progression of the resolution.

Due to the recommendation to continue, items VII.A.1. & 2. were not provided at the meeting.

MOTION: Table this item for consideration at a future board meeting.

Moved by Henderson, seconded by McCormick.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Henderson, Wilson

No: -

Absent: Sedell, Foy, Hoag

B. Certification of the Ventura County Employees' Retirement Association (VCERA) Board of Retirement General Member Election

1. Staff Letter

2. Certification of Election Letter to Board of Supervisors

The Board congratulated Trustee McCormick on her reelection to the third position of the VCERA Board of Retirement.

Trustee McCormick confirmed that she was sworn in by Ventura County Clerk and Recorder Mark Lunn on January 4, 2016, prior to the board of retirement meeting.

C. Request to Approve Retirement Administrator's Attendance at CALAPRS General Assembly, March 5 - 8, 2016 in Indian Wells, CA.

Ms. Webb informed the Board that, if approved, she planned to attend the conference from March 6 – 8, 2016.

The following motion was made:

MOTION: Approve.

Moved by Hintz, seconded by McCormick.

Vote: Motion carried

Yes: Goulet, Hintz, Johnston, Winter, McCormick, Henderson, Wilson

No: -

Absent: Sedell, Foy, Hoag

VIII. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code section 54956.9) PURSUANT TO GOVERNMENT CODE SECTION 54956.9, SUBDIVISION (d)(1): NAME OF CASE: Nadon v. Board of Retirement of VCERA; Ventura County Superior Court Case No. 56-2014-00456879-CU-WM-VTA

- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: RETIREMENT ADMINISTRATOR
(Gov. Code section 54957 (b) (1))

Before adjourning to Closed Session, the Board continued to items “IX. Public Comment”, “X. Staff Comment”, and “XI. Board Member Comment”.

The Board adjourned to Closed Session at 9:15 a.m.

Upon returning to Open Session, the Chairman announced that the Board had taken no reportable action.

The Chair directed staff to include “Consideration and Possible Approval of Merit Increase for the Retirement Administrator” as an open session item on the January 25, 2016 business meeting agenda.

IX. PUBLIC COMMENT

None.

X. STAFF COMMENT

Staff distributed information to the Board regarding the upcoming 2016 NEPC Public Fund Workshop from January 11 – 12, 2016 in Tempe, AZ.

Ms. Webb requested feedback on the Board’s preferences of either iPads or Microsoft Surfaces for viewing Board materials.

Ms. Webb announced that the January 25, 2016 Board of Retirement business meeting will be held off-site, and meeting location information will be provided to the Board and posted on the VCERA website.

XI. BOARD MEMBER COMMENT

None.

XII. ADJOURNMENT

The meeting was adjourned at 9:50 a.m.

Respectfully submitted,



LINDA WEBB, Retirement Administrator

Approved,



TRACY TOWNER, Chairman