

VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION

BOARD OF RETIREMENT

BUSINESS MEETING

SEPTEMBER 18, 2006

MINUTES

**DIRECTORS
PRESENT:**

William W. Wilson, Chair, Public Member
Tracy Towner, Vice Chair, Safety Employee Member
Lawrence L. Matheney, Treasurer, Ex-officio Member
Robert Hansen, General Employee Member
Karen Becker, General Employee Member
Arthur E. Goulet, Retiree Member
Albert G. Harris, Public Member
Judy Mikels, Public Member
Chris Johnston, Alternate Employee Member
Will Hoag, Alternate Retiree Member

**DIRECTORS
ABSENT:**

Joseph Henderson, Public Member

**STAFF
PRESENT:**

Tim Thonis, Retirement Administrator
Lori Nemiroff, Assistant County Counsel

PLACE:

Ventura County Employees' Retirement Association
Second Floor Boardroom
1190 South Victoria Avenue
Ventura, CA 93003

TIME:

9:00 a.m.

ITEM:

I. INTRODUCTION OF MEETING

Chairman Wilson called the Business Meeting of September 18, 2006, to order at 9:00a.m.

II. APPROVAL OF AGENDA

Mr. Harris moved, seconded by Mr. Goulet, to approve the Agenda.

Mr. Goulet and Mr. Hoag announced they would recuse themselves from the closed session to be held under the Addendum Agenda.

Motion passed.

III. APPROVAL OF MINUTES

- A. Disability Meeting of September 11, 2006.

Ms. Mikels moved, seconded by Mr. Harris, to approve the Minutes for the Disability Meeting of September 11, 2006.

Motion passed. Mr. Hansen abstained.

IV. CONSENT AGENDA

- A. Regular and Deferred Retirements and Survivors Continuances for the Month of August 2006.
- B. Statement of Plan Assets, Statement of Changes in Plan Net Assets, Summary of Investments and Cash Equivalents, Statement of Reserves and Schedule of Investment Management Fees for the Month and Fiscal Year Ended June 30, 2006.
- C. Statement of Plan Assets, Statement of Changes in Plan Net Assets, Summary of Investments and Cash Equivalents, Statement of Reserves for the Month Ended July 31, 2006.
- D. Report of Checks Disbursed in July 2006.
- E. Budget Summary for the Month Ended July 31, 2006, Fiscal-Year 2006-07.
- F. Barclays Global Investors Report for the U.S. Equity Index Fund, Extended Equity Market Fund, U.S. Debt Index Fund for the Month Ended August 31, 2006.

Ms. Mikels moved, seconded by Mr. Hansen, to approve the Consent Agenda.

Motion passed.

V. INVESTMENT INFORMATION

- A. EnnisKnupp & Associates Monthly Investment Performance Update.

Mr. Thonis reviewed the monthly investment performance report.

Mr. Goulet moved, seconded by Mr. Hansen, to receive and file the August 2006 Monthly Investment Report.

Motion Passed.

- B. Monthly Manager Updates, August 2006.

Mr. Goulet commented that a few managers were not answering appropriately regarding conformity with VCERA's investment guidelines.

Ms. Mikels moved, seconded by Mr. Goulet, to receive and file the monthly investment updates.

Motion Passed.

VI. NEW BUSINESS

- A. Letter from Staff Recommending the Board Review and Readopt the Board of Retirement Charters.

Mr. Goulet offered the following suggestions to the Charters:

Board of Retirement Charter, Item 12, section A, - insert the language "recognized organization of retirees" into the second line following plan sponsor and prior to employee organizations.

Board of Retirement Charter, Item 14 - change the language regarding the appointing of named service providers from being "based" on the recommendation to "taking into consideration" the recommendation of staff or consultants.

Board of Retirement Charter, Section III Item 18 should be changed from Section 9 e to Section 10 e.

Vice Chair Charter, Section I, Introduction - include the sentence "Members may be re-elected to the office of Vice Chair without limitation" at the end of the first sentence ending "of the following year."

Retirement Administrator Charter, sections 3 and 7A eliminate the language "upon request" and "as requested". Section 8, Item c - change

VI. NEW BUSINESS (Continued)

- A. Letter from Staff Recommending the Board Review and Readopt the Board of Retirement Charters. (continued)

the language "recommend disability applications" to "schedule disability applications". Section 14 - add an Item h to reflect "Other Service Providers" in order to be consistent with the Board of Retirement Charter.

Ms. Mikels moved, seconded by Mr. Harris, to adopt the Board of Retirement Charters with the suggested changes.

Motion Passed.

Mr. Goulet moved, seconded by Ms. Mikels, to review the Board's Charters and Policies over separate three-year periods as suggested by staff.

Motion Passed.

- B. Proposed 2007 Board of Retirement Meeting Schedule.

Mr. Harris moved, seconded by Mr. Hansen, to adopt the 2007 Board of Retirement Meeting Schedule.

Motion Passed. Ms. Mikels abstained.

VII. INFORMATIONAL

- A. Publications (Available in Retirement Office)
1. Institutional Investor
2. Pensions and Investments

- B. Letter from Staff to Arthur E. Goulet, President, VCREA, Regarding STAR COLA.

Mr. Goulet requested and received authorization to reprint staff's letter in an upcoming VCREA newsletter.

- C. Capital Guardian Trust Company Letter Dated August 30, 2006, Regarding NASD Complaint.

Mr. Harris moved, seconded by Ms. Mikels, to receive and file the letter from Capital Guardian.

Motion Passed.

VII. INFORMATIONAL (Continued)

- D. CALAPRS Meeting Announcement; Trustees' Roundtable, October 13, 2006 in Santa Barbara.

No action taken.

VIII. CLOSED SESSION

The Board of Retirement adjourned into a Closed Session pursuant to the provisions of Government Code section 54956.9, Subdivision (a), to discuss one item of existing litigation, George Mathews; Individually, and on Behalf of All Others Similarly Situated, v. Ventura County Employees' Retirement Association; and County of Ventura, Case No. CIV220607 Court of Appeal Case No. B191722.

In open session, Ms. Nemiroff announced the Board had taken no reportable actions.

IX. PUBLIC COMMENT

None.

X. BOARD MEMBER COMMENT

Mr. Goulet requested and received an update on the CFO search.

XI. ADJOURNMENT

There being no further items of business before the Board, Chairman Wilson adjourned the meeting at 10:00 a.m.

Respectfully submitted,

TIM THONIS, Administrator

Approved,

WILLIAM W. WILSON, Chair